**OBJECTIVE**

To start a career as a sales representative at Schlumberger.

**HIGHLIGHT OF QUALIFICATIONS**

Top Secret Clearance Sales

Hiring and Training Customer Service

Business Operations Extremely self driven/motivated

Management

**EDUCATION**

**University of Houston/ Houston, Texas** **May 2012 – December 2013**

* Program For Excellence in Selling the nations #1 sales program receiving over 180 hrs of live sales training.
* GPA: 3.25
* Major: Interpersonal Communication
* Minor: Business Sales
* Bachelor of Arts
* Current record holder in number of golf players sold for UH Sales program’s charity tournament.

* Major: Interpersonal Communication
* Minor: Business Sales

**Houston Community College May 2010 - May 2012**

* Associates Degree in Liberal Arts

**WORK EXPERIENCE**

### Lend A Hand Concierge LLC: August 2009 – Current

**Owner/Operator**

* Handle and managed all features of business, including client service for over 20 clients, sales for all clients, buying, accountings and employing training.
* Responsible for all business operations.
* Hired, trained and supervised all employees.

### United States Marine Corps E-5 Sergeant: August 2004 – July 2009

**Embassy Security Guard**

* Awarded Embassy Guard detachment of the year 2008 (Burundi) and 2009 (Ireland)
* Senior Director of for 5 US Marines attached to US Embassy Dublin 2008 – 2009
* Managed and facilitated government funded budget of over $600,000
* Responsible for health and well-being and safety of 7 detachment members over an 8 month time period
* Accountable for $850,000 of government property belonging to US Embassy and Marine detachment
* Assisted Secret Service and State Department agents with 2 separate US Presidential and 2 separate Secretary of State visits (Vienna June, 2006 and Dar es Salam February 2007)
* Program Director for Nuclear Biological and Chemical Program. 2007-2008 Burundi
* Chief Operating officer for $450,000 of ammunition, weapons, and tactical gear belonging to detachment Burundi.
* Department Head for employment, supervision, and payment for detachment cook for 7 months.
* Assisted in redeveloping training program and purchasing and tracking food consumed by 20 detachment members.
* Tracked and documented all training evolutions for period of over 5 months.
* Managed procurement, accountability and disposal of large amounts of classified secret U.S. Government issued property.